

PHARMACY COUNCIL OF INDIA

Standard Inspection Format (S.I.F) for institutions conducting B. Pharm and D. Pharm

(To be filled and submitted to PCI by an organization seeking approval of the
course / continuation of the approval) SIF-C

To be filled up by P.C.I.

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No. :

NAME OF THE INSPECTORS: 1.
(BLOCK LETTERS)

2.

PART – I

A - GENERAL INFORMATION

A – I.1 Name of the Institution: Complete Postal address: STD code Telephone No. Fax No. E-mail	KC Institute of Pharmaceutical Sciences, Pandoga Uparla, Una, HP-177207 01975 241461 241111 kcipspandoga@gmail.com
Year of Establishment	2010
Status of the course conducting body: (Enclose copy of Registration documents of Society/Trust)	Private (<i>Annexure No 1</i>)
A – I.2 Name, address of the Society/Trust/ Management (attach documentary evidence) (<i>Annexure No 1</i>) STD Code: Telephone No: Fax No: E-mail Web Site:	KC Educational and Social Welfare Society 01975 241461 241111 kcipspandoga@gmail.com www.kcinsitutes.in
A – I.3 Name, Designation and Address of person to be contacted by phone STD Code Telephone No Office Residence Mobile No. Fax No E-Mail	Dr. Amit Kumar Jain KC Institute of Pharmaceutical Sciences, Pandoga Una, HP-177207 01975 241461 241111 9805095108 kcipspandoga@gmail.com

Signature of the Head of the Institution

Signature of the Inspectors

A – I.4 Name and Address of the Head of the Institution	Dr. Amit Kumar Jain KC Institute of Pharmaceutical Sciences, Pandoga Una, HP-177207
A – I.4 A Whether the Jan Aushadhi Medical Store has been opened by your institution	No (Please tick (☐) the relevant portion)

A – I.5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. DETAILS OF AFFILIATION FEE PAID

Name of the Course	Affiliation Fee paid up to	Receipt No	Dated	Remarks of the Inspectors
D. Pharm	2017-18	dd number 466757	31/08/2016	
B. Pharm	2017-18	dd number 466756	31/08/2016	

b. APPROVAL STATUS

Name of the Course	Approved up to	Intake Approved and Admitted	PCI	STATE GVT	UNIVERSITY	Remarks of the Inspectors
B. Pharm	2017-18	Approval Letter No and Date	17-965/2016-PCI INSPECTION PENDING	HIMTU-3(ACAD) B-3/PHAR. (NG) 2011-5863-16/5/2017	HIMTU-3(ACAD) B-3/PHAR. (NG) 2011-5863-16/5/2017	
		Approved Intake	60	51	51	
		Actually Admitted	60	51	51	
D. Pharm	2017-18	Approval Letter No and Date	17-965/2016-PCI INSPECTION PENDING	HTB/G/AFFI/REN/VOLI/2008#1174/14-6-17	HTB/G/AFFI/REN/VOLI/2008#1174/14-6-17	
		Approved Intake	60	60	60	
		Actually Admitted	60	60	60	

c. STATUS OF APPLICATION

Course	Extension of Approval		Increase in Intake of Seats		Remarks	
					Current Intake	Proposed increase in Intake
D. Pharm	Yes ✓	No	Yes	No ✓	60	60
B. Pharm	Yes ✓	No	Yes✓	No	60	100

Note: Enclose relevant documents (Annexure No 2)

A –I. 6

Whether other Educational Institutions/Courses are also being run by the Trust / Institution in the same Building / campus? If yes, give status

Signature of the Head of the Institution

Signature of the Inspectors

Yes ☐ No ☒

A – I. 6 a

Status of the Pharmacy Course:	
Independent Building	<input checked="" type="checkbox"/>
Wing of another college	<input type="checkbox"/>
Separate Campus	<input type="checkbox"/>
Multi Institutional Campus	<input type="checkbox"/>

Examining Authority :
With complete postal
Address, Telephone No.
and STD Code.

For Diploma course
Takniki shiksha board
Dharmashala, HP

For Degree course
HPTU Hamirpur, HP
01972224150

B - Details of the Institution

B –I .1					
Name of the Principal			Dr. Amit Kumar Jain		
Qualification/ Experience	Qualification*		Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm		15 years, out of which 5 years as Prof. / HOD	16 yrs	
	PhD	<input checked="" type="checkbox"/>	10 years, out of which at least 05 years as Asst. Prof		

* Documentary evidence should be provided (Annexure No 3)

B –I .2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied / Not Complied	Intake reduced/Stopped in the last 03 years*
B. Pharm	17/04/2016	Enclosed	Complied	Nil
D. Pharm	17/04/2016	Enclosed	Complied	Nil

* Enclose Documents (Annexure No 4)

B –I .3

Status of Governing Council:	Trust
Details of the Governing Body	(Annexure No 5)
Minutes of the last Governing council Meeting	(Annexure No 6)

B –I .4

Pay Scales:

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE	No	No	No	

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	Yes				
Non-Teaching Staff	State Government	Yes	No	No	
	Yes				

B –I .5

D. Pharm Course: Admission statement for the past three years

ACADEMIC YEAR	Year 2015-16	Year 2016-17	Year 2017-18
Sanctioned	60	60	60
No. of Admissions	57	60	60
Unfilled Seats	03	00	00
No. of Excess Admissions	00	00	00

B –I .6

Academic information: Percentage of D. Pharm results for the past three years:

ACADEMIC YEAR	Year 2015-16	Year 2016-17	Year 2017-18
D. Pharm	30%	38%	

B –I .7

B. Pharm Course: Admission statement for the past three years

ACADEMIC YEAR	Year 2015-16	Year 2016-17	Year 2017-18
Sanctioned	60	60	51
No. of Admissions	58	53	51
Unfilled Seats	03	07	00
No. of Excess Admissions	00	00	00

B –I .8

Academic information: Percentage of UG results for the past three years based on University Calendar

ACADEMIC YEAR	Year 2015-16	Year 2016-17	Year 2017-18
1 st year	46	14	Result awaited
2 nd year	13	28	
3 rd year	22	30	
Final year	84	34	
Pass % (Final Year)	84	34	

B – II

Co – Curricular Activities / Sports Activities

Whether college has NSS Unit (Yes/No)? If no give reasons	No
NSS Programme Officer's Name	NA
Programme conducted (mention details)	NA
Whether students participating in University level cultural activities / Co-curricular/sports activities	YES
Physical Instructor	Available
Sports Ground	YES

Signature of the Head of the Institution

Signature of the Inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C .1 Resources and funding agencies (give complete list)

C .2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspectors
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants a. Government b. Others	Nil Nil	CAPITAL EXPENDITURE			
2.	Tuition Fee	10708853.00	1.	Building	110500.00	
3.	Library Fee	10400.00	2.	Equipment	219450.00	
4.	Sports Fee	Nil	3.	Others	8908102.00	
5.	Union Fee	Nil	REVENUE EXPENDITURE			
6.	Others	Nil	1	Salary	2687264.00	
			2.	MAINTENANCE EXPENDITURE		
				i	College	Nil
				ii	Others	Nil
			3.	University Fee (If any)	Nil	
			4.	Apex Bodies Fee	Nil	
			5.	Government Fee	Nil	
			6.	Deposit held by the College	Nil	
Total		10719253.00	7.	Others	8908102.00	
			8.	Misc.Expenditure	00	
			Total		11595366.00	

Note: Enclose relevant documents (Annexure no 7)

Signature of the Head of the Institution

Signature of the Inspectors

PART- II PHYSICAL INFRASTRUCTURE

1. a. Availability of Land (D.Pharm / B.Pharm courses) : Available
 - a) 2.5 acres District HQ/Corporation /Municipality limit (2.5 acres)
 - b) 0.5 acre for City / Metros
- b. Building[†] : Own
- c. Land Details to be in the name of Trust and Society
 - i) Own – Records to be enclosed Sale deed : (*Annexure no 8*)
- d. Building:
 - i) Approved Building plan, sale deed to be enclosed : (*Annexure no 9*)
- e. Total Built Area of the college building in Sq.mts: Built up Area: 7380
Amenities and Circulation Area : 2140

2. Class rooms:

Total Number of Class rooms provided for both D. Pharm and B. Pharm

Class	Required	Available Numbers	Required Area * for each Class Room	Available Area in Sq. mts	Remarks of the Inspectors
D. Pharm	02	02	90 Sq. mts each	200	
B. Pharm	04	04	90 Sq. mts each (Desirable) 75 Sq. mts each (Essential)	360	

(* To accommodate 60 students)

3. Laboratory requirement for both D. Pharm and B. Pharm

Sl. No.	Infrastructure for	Requirement as per Norms	Available No. & Area in Sq mts	Remarks/ Deficiency
1	Laboratory Area for B. Pharm Course (10 Labs) Laboratory area for D. Pharm Course (03 Labs)	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	(10 labs) 900 (03 labs) 250	
2	Pharmaceutics Pharmaceutical Chemistry Pharmaceutical Analysis Pharmacology Pharmacognosy Pharmaceutical Biotechnology (Including Aseptic Room) Total no. Laboratories for B.Pharm and D.Pharm Course	03 Laboratories 03 Laboratories 01 Laboratory 03 Laboratories 02 Laboratories 01 Laboratory 13 Laboratories *	225 225 85 225 150 85	
3	Preparation Room for each lab (One room can be shared by two labs, if it is in between two labs)	10 sq mts (Minimum)	100	
4	Area of the Machine Room	80-100 Sq.mts	85	
5	Central Instrument Room	80 Sq.mts with A/ C	80	
6	Store Room – I	1 (Area 100 Sq mts)	100	
7	Store Room – II (For Inflammable chemicals)	1 (Area 20 Sq mts)	20	

***No. of laboratories required for both D. Pharm and B. Pharm**

[†] The Institutions will not be permitted to run the courses in rented building on or after 31.12.2008

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1. All the Laboratories should be well lit & ventilated
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution wherever necessary.
3. The workbenches should be smooth and easily cleanable preferably made of non-absorbent material.
4. The water taps should be non-leaking and directly installed on sinks Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

4. Administration Area:

Sl.No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq .mts	
1	Principal's Chamber	01	30 Sq .mts	01	33	
2	Office – I - Establishment	01	60 Sq. mts	01	30	
3	Office – II - Academics				20	
4	Confidential Room				20	

5.Staff Facilities:

Sl No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	HODs for B.Pharm Course	Minimum 4	20 Sq mts x 4	05	1 x 20 1 x 20 1 x 20 1 x 20	
2	Faculty Rooms for D.Pharm & B.Pharm course		10 Sq mts x n (n=No of teachers)	5	175	

6.Museum, Library, Animal House and other Facilities:

Sl No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	Animal House	01	80 Sq. mts	1	100	
2	Library	01	150 Sq. mts	01	150	
3	Museum	01	50 Sq. mts (May be attached to the Pharmacognosy lab)	01	50	
4	Auditorium / Multi Purpose Hall (Desirable)	01	250 – 300 Seating capacity	01	Available	
5	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	01	Available	

7. Student Facilities:

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Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	Girl's Common Room (Essential)	01	60 Sq.mts	02	75	
2	Boy's Common Room (Essential)	01	60 Sq.mts	01	75	
3	Toilet Blocks for Boys	01	24 Sq.mts	02	24	
4	Toilet Blocks for Girls	01	24 Sq.mts	01	24	
5	Drinking Water facility – Water cooler (Essential).	01	-	01	Adequate	
6	Boy's Hostel (Desirable)	01	9 Sq mts/ Room Single occupancy	700		
7	Girl's Hostel (Desirable)	01	9 Sq mts / Room (single occupancy) 20 Sq mts / Room (triple occupancy)	320		
8	Power Backup Provision (Desirable)	01		01		

8. Computer and other Facilities:

Name	Required	Available		Remarks of the Inspectors
		No.	Area in Sq. mts	
Computer Room for B.Pharm Course	01 (Area 75 Sq mts)	01	90	
Computer (Latest configuration)	1 system for every 10 students (UG & PG)	40		
Printers	1 printer for every 10 computers	04		
Multi Media Projector	01	02		
Generator (5KVA)	01	01		

9. Amenities (Desirable)

Name	Requirement as per Norms in area	Available		Not Available	Remarks/ Deficiency
		No.	Area in Sq. mts		
Principal quarters	80 Sq. mts	Nil			
Staff quarters	16 x 80 Sq mts	Nil			
Canteen	100 Sq. mts	01	100		
Parking Area for staff and students		02	Adequate		
Bank Extension Counter		Nil	NA		
Co operative Stores		Nil			
Guest House	80 Sq. mts	Nil			

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Auditorium		Nil			
Seminar Hall		01	144		
Transport Facilities for students		08 Buses	Available		
Medical Facility (First Aid)		01	On call medical facilities First aid box		

10. A. Library books and periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles (No)	Minimum Volumes (No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number of books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	375	3730	
2	Annual addition of books		150 books per year	21	798	
3	Periodicals Hard copies / online		10 National 05 International periodicals	10 05		
4	CDs		Adequate Nos	90		
5	Internet Browsing Facility		Yes/No (Minimum ten Computers)	Yes		
6	Reprographic Facilities: Photo Copier Fax Scanner		01 01 01	01 01 01		
7	Library Automation and Computerized System			Yes		
8	Library Timings			9:00AM-4:00PM		

10.B. Subject wise Classification:

Sl. No	Subject	Available		Remarks of the Inspectors
		Titles	Numbers	
1	Pharmaceutics – I	18	205	
2	Pharmaceutical Chemistry – I	19	116	
3	Pharmacognosy	16	156	
4	Biochemistry and Clinical Pathology	25	65	
5	Human Anatomy and Physiology	5	22	
6	Health Education and Community Pharmacy	18	215	
7	Pharmaceutics – II	21	115	
8	Pharmaceutical Chemistry – II	31	208	
9	Pharmacology and Toxicology	5	48	
10	Pharmaceutical Jurisprudence	7	38	
11	Drug Store and Business Management	6	35	

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12	Hospital and Clinical Pharmacy	09	110	
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10.C. Library Staff:

	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M. Lib	1	01	
2	Assistant Librarian	D. Lib	1	01	
3	Library Attenders	10 +2 / PUC	2	02	

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PART III ACADEMIC REQUIREMENTS

Course Curriculum:

1. Student Staff Ratio:

(Required ratio --- Theory → 60:1 and Practicals → 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicals	Remarks of the Inspectors
B.Pharm	60:1	20:1	
D.Pharm	60:1	20:1	

2. Scheme of B. Pharm Course:

Annual

Semester

3. Date of Commencement of session / sessions for B.PHARM:

Semester	Commencement	Completion
Sem.	03/08/2016	19/05/2017

4. Vacation for B.PHARM:

Summer:

No of Days

Winter:

No of Days

5. Total No. of working days for B.PHARM:

6. Date of Commencement of session for D.PHARM:

Commencement	Completion
01-08-2016	16-05-2017

7. Vacation for D.PHARM:

Summer:

No of Days

Winter:

No of Days

8. Total Number of working days for D.PHARM

9. Time Table copy Enclosed: (Annexure No 10) (Tick ✓)

a. B. Pharm course

Yes

No

b. D.Pharm Course

Yes

No

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Signature of the Inspectors

**10. Whether the prescribed numbers of classes are being conducted as per university norms for
B. PHARM**

I B. Pharm: B. Pharm I and II Sem Session 2016-17

Subject 1	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
COMMUNIC ATION SKILLS	26	23	NA	NA	NA	
PH CHEM I	39	38	39	30	10	
PHARMACE UTICS I	39	35	39	30	10	
APHE	39	41	39	33	11	
COMPUTAR	39	36	26	22	11	
ENV SCIENCE	39	24	NA	NA	NA	
BUSINESS COMM	39	23	NA	NA	NA	
PH CHEM II	39	40	39	30	10	
PHY PHARMACY	39	40	39	36	12	
APHE2	39	41	39	36	12	
COGNOSY I	39	38	39	30	10	
MATHEMA TICS	39	36	NA	NA	NA	
DISASTER MGMT	39	35	NA	NA	NA	

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III B. Pharm: B. Pharm III and IV Sem Session 2016-17

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		
PH CHEM III	39	39	39	33	11	
PHARMACEUTICS II	39	36	39	36	12	
PHARMACEUTICS III	39	35	39	30	10	
PATHOPHYSIOLOGY	39	38	NA	NA	NA	
PH COGNOSY II	39	36	39	33	11	
PHA ANA I	39	38	39	33	11	
HUMAN VALUES AND ETHICS	39	24	39	24	12	
PHYSICAL PHARMACY II	39	38	39	30	10	
PHARMACEUTICS IV	39	40	39	30	10	
PHARM ANA II	39	39	39	30	10	
PHARMACEUTICS V	39	36	39	30	10	

Signature of the Head of the Institution

Signature of the Inspectors

III B. Pharm: B. Pharm V and VI Sem Session 2016-17

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		
BIOCHEM	39	40	39	33	11	
MED CHEM I	39	39	39	33	11	
PH COLOGY I	39	35	39	30	10	
BIOTECH	39	36	NA	NA	NA	
PIM	39	35	NA	NA	NA	
HDT	39	36	39	33	11	
MED CHEM II	39	40	39	33	11	
CNP	39	42	NA	NA	NA	
COLOGY II	39	40	39	33	11	
PHARMATECH I	39	37	39	30	10	
CLINICAL PHARMACY	39	33	NA	NA	NA	
JURIS	39	42	NA	NA	NA	

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III B. Pharm: B. Pharm VII and VIII Sem Session 2016-17

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		
MED CHEM	39	39	39	30	10	
PAHRMACOLOGY III	39	35	39	30	10	
PH TECH II	39	34	39	30	10	
BIOPHARM	39	35	39	27	09	
COMMUNICATION SKILL	39	34	39	30	10	
INSTRUMENTAL METHOD OF ANALYSIS	39	38	39	30	10	
NDDS	39	40	39	30	10	
QA AND QC	39	35	39	30	10	
IND PHARMACOGNOSY	39	34	39	30	10	

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11. Whether the prescribed numbers of classes are being conducted as per PCI norms for D.PHARM

Class / Subject	Theory		Practicals				Remark of the Inspectors
	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	Prescribed Number of Classes	No of Classes Conducted with duration per class	
I D. Pharm							
Pharmaceutics – I	75	81	100	96	25	24	
Pharmaceutical Chemistry – I	75	75	75	75	25	25	
Pharmacognosy	75	79	75	72	25	24	
Biochemistry and Clinical Pathology	50	64	75	75	25	25	
Human Anatomy and Physiology	75	87	50	48	25	24	
Health Education and Community Pharmacy	50	51	----		----		
II D. Pharm							
Pharmaceutics – II	75	78	100	88	25	22	
Pharmaceutical Chemistry – II	100	102	75	75	25	25	
Pharmacology and Toxicology	75	82	50	42	25	21	
Pharmaceutical Jurisprudence	50	56	----		----	----	
Drug Store and Business Management	75	78	----		----	-----	
Hospital and Clinical Pharmacy	75	82	50	48	25	24	

12. Whether Tutorials are being conducted (if any, as per university norms)

Yes

13. Number of Guest Lectures / Seminars / Work shops / Symposia / Presentations conducted during Last year

A.

Name of the Event	Year 2015	Year 2016	Year 2017
Guest Lectures	01	01	01
Seminars	00	00	00
Workshops	00	00	00
Symposia	00	00	00

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B. Papers Presented / Published during last three years

	Year 2015		Year 2016		Year 2017	
	National	International	National	International	National	International
Published	0	0	0	0	0	0
Presented	0	0	0	0	0	0

14. Whether Internal Assessments are conducted periodically as per university / Board norms : Yes

Class	I Sessional Dates DD/MM/YY		II Sessional Dates DD/MM/YY		III Sessional Dates DD/MM/YY		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
B.PHARM							
B. Pharm I	1/3/2017-4/3/17	21/4/2017-22/04/2017	17/4/2017-20/04/2017	21/4/2017-22/04/2017	NA	NA	
B. Pharm II	1/3/2017-4/3/17		17/4/2017-20/04/2017		NA	NA	
B. Pharm III	1/3/2017-4/3/17		17/4/2017-20/04/2017		NA	NA	
B. Pharm IV	1/3/2017-4/3/17		17/4/2017-20/04/2017		NA	NA	
D.PHARM							
I D. Pharm	13/10/2016-17/10/2016	14/04/2017-20/04/2017	13/02/2017-21/02/2017	14/04/2017-20/04/2017	10/04/2017-13/04/2017	14/04/2017-20/04/2017	
II D. Pharm	13/10/2016-17/10/2016		13/02/2017-21/02/2017		10/04/2017-13/04/2017		

15. Whether Evaluation of the internal assessments is Fair: Yes

Class	No. of Candidates scored more than 80%		No. of Candidates scored more than 60 - 80%		No. of Candidates scored more than 50 - 60%		No. of Candidates Less than 50%		Remarks of the Inspectors
	Th	Pr	Th	Pr	Th	Pr	Th	Pr	
B. Pharm I.	22	23	20	21	6	4	3	2	
B. Pharm II.	13	16	23	20	1	3	7	5	
B. Pharm III.	24	30	24	18	3	5	9	7	
B. Pharm IV.	10	15	24	21	8	6	8	8	

16. Whether Evaluation of the internal assessments is Fair: Yes

Class	No. of Candidates scored more than 80%		No. of Candidates scored more than 60 - 80%		No. of Candidates scored more than 50 - 60%		No. of Candidates Less than 50%		Remarks of the Inspectors
	Th	Pr	Th	Pr	Th	Pr	Th	Pr	
I D. Pharm	3	2	36	12	6	7	12	25	
II D. Pharm	0	0	12	0	12	7	15	32	

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17. Work load of Faculty members for D. Pharm and B. Pharm.

S. No	Name of the Faculty	Subjects taught	D.Pharm		B. Pharm		Total work load		Remarks of the Inspector
			Th	Pr	Th	Pr	D.Ph	B.Pharm	
1	Dr. AMIT KUAMR JAIN	BIOTECH				06		06	
2	ANJALI VASHISHT	BIOCHEM	3	3			6		
		PH CHEM I	3	3			6		
		PH CHEM II	4	3			7		
		HECP	3				3		
3	RENUKA SHARMA	PHARMACEUTICS I	3	8			11		
		PHARMACOGNOSY		3			3		
		DSBM	3				3		
		HECP	3				3		
4	ROBITA DUVEDI	REM BIO			2	2		4	
		ANALYSIS I			3	6		9	
		HCP			3	6		9	
5	SHIVANI KAUNDAL	JURIS	2					2	
		P COGNOSY	3	6				9	
		HCP		2				2	
		PH CHEM I		2				2	
6	AYESHA RANA	PH ANALYSIS				8		8	
		COGNOSY				6		6	
7	HEENA SHARMA	PH CHEM III				6		6	
		BIOCHEM				3		3	
		PROJECT				6		6	
8	INDU DHIMAN	PATHOLOGY			4	0		4	
		PROJECT			0	3		3	
		COLOGY I			3	6		9	
		COLOGY III			3	6		9	
9	JYOTI SHARMA	IPC			4	8		12	
		PROJECT			0	3		3	
		BIOCHEM			3	6		9	
10	PAINA SAINI	UNIT OPERATION			3	6		9	
		BIOTECH			3	0		3	
		BIOPHARM			3	6		9	
11	PRIYA	COLOGY	3	2				5	
		HAP	3	4				9	
		PHARMACEUTICS II	3	3				6	
12	PRIYA SHARMA	HAP		4				4	
		BIOCHEM	2	3				5	
		PHARMACEUTIC II	3					3	
		PHARM CHEM II		3				3	
13	SONAL SOOD	PHARMACEUTICS I				8		8	
		PROJECT				3		3	
		BIOPHARM				6		6	
14	ANIL KUMAR	PHARMACEUTIC I			4	8		12	
		PROJECT				3		3	
		PHARMACEUTIC II			3	6		9	
15	DEEP SHARMA	PH CHEMISTRY			3	6		9	
		MEDICINAL CHEMISTRY			3	6		9	
		JURIS			3			3	
16	JATINDER KUMAR	PHRAMACOLOGY				6		6	
		PROJECT				3		3	
		MEDCHEM				6		6	
17	KIRANJOT KAUR	IPC				8		8	
		PROJECT				3		3	
		HAP				8		8	
18	SHIV KUMAR	PH ANALYSIS				6		6	

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		BIOTECH				6		6	
19	SHYAMA CHARAN	PHARMA ANALYSIS			4	8		12	
		MED CHEM I			3	6		9	
20	ISHU BALA	HAP			4	8		12	
		PROJECT				3		3	
21	PRIYANKA RATHI	PHARMACOGNOSY I			3	6		9	
		PHARMACOGNOSY			3	6		9	
22	NITIN	BIOTECH				6		6	
		UNIT OPERATION				3		3	
		PROJECT				3		3	

18. Work load of Faculty members for B. Pharm

Sl. No	Name of the Faculty	Subjects taught	B. Pharm								Total work load	Remarks of the Inspector
			I		II		III		IV			
			Th	Pr	Th	Pr	Th	Pr	Th	Pr		
1	Dr. AMIT KUAMR JAIN	BIOTEH	0	0	0	0	0	6	0	0	6	
2	ROBITA DUVEDI	HCP	0	0	3	6	0	0	0	0	9	
		PH ANALYSIS I	0	0	3	6	0	0	0	0	9	
		PROJECT	0	0	0	0	0	0	0	3	3	
		REM BIO	2	2	8	0	0	0	0	0	4	
3	AYESHA RANA	ANALYSIS COGNOSY	0	8	0	0	0	0	0	0	8	
			0	0	0	6	0	0	0	0	6	
4	HEENA SHARMA	BIOCHEM	0	0	0	0	0	6	0	0	6	
		PH CHEM III	3	6	0	6	0	0	0	0	15	
		PROJECT	0	0	0	0	0	0	0	3	3	
5	INDU DHIMAN	COLOGY I	3	6	0	0	0	0	0	0	9	
		COLOGY III	3	0	0	0	0	0	3	6	12	
		PATHOLOGY	0	0	4	0	0	0	0	0	4	
6	JYOTI SHARMA	BIOCHEM	0	0	0	0	3	6	0	0	9	
		IPC	4	8	0	0	0	0	0	0	12	
		PROJECT	0	0	0	0	0	0	0	3	3	
7	PAINA SAINI	BIOPHARM	0	0	0	0	0	0	3	6	9	
		BIOTECH	0	0	0	0	3	0	0	0	3	
		UNIT OPERATIONS	0	0	3	6	3	0	0	0	12	
8	Mr. ANIL KUMAR	PHARMA TECH II	0	0	0	0	0	0	3	6	9	
		PHARMACEUTICS I	4	8	0	0	0	0	0	0	12	
		PROJECT	0	0	0	0	0	0	0	3	3	
9	Mr. DEEP SHARMA	JURIS	0	0	0	0	3	0	0	0	3	
		MED CHEMISTRY	0	0	0	0	0	0	3	6	9	
		PH CHEMISTRY III	0	0	3	6	3	0	0	0	12	
10	Mr. JATINDER KUMAR	COLOGY MED CHEM	3	6	0	0	0	0	0	0	9	
			0	0	0	0	0	0	0	6	6	
11	Mr. KIRANJOT KAUR	HAP	0	8	0	0	0	0	0	0	8	
		IPC	0	8	0	0	0	0	3	6	14	
		PROJECT	0	0	0	0	0	0	0	3	3	
12	Mr. SHIV KUMAR	ANALYSIS BIOTECH	0	0	0	6	0	0	0	0	6	
			0	0	0	0	0	6	0	0	6	
13	Mr. SHYAMA CHARAN	MED CHEM I PHARMA ANALYSIS	0	0	0	0	3	6	0	0	9	
			4	8	0	0	0	0	0	0	12	

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14	Mrs. ISHU BALA	HAP PROJECT	40	80	00	00	00	00	00	03	123	
15	Mrs. PRIYANKA RATHI	PH COGNOSY III PHARMACONOSY	00	00	03	06	30	60	00	00	99	
16	SONAL SOOD	BIOPHARM PHARMACEUTIC I PROJECT	00	08	00	00	00	00	00	60	683	
17	NITIN KUMAR	BIOTECH	00	00	00	00	00	00	00	66	66	
		UNIT OPERATION	00	00	03	00	00	00	00	03	33	
		PROJECT	00	00	03	00	00	00	00	33	33	

19. Workload of Faculty members for D. Pharm

Sl. No	Name of the Faculty	Subjects taught	D. Pharm				Total work load	Remarks of the Inspector
			I D. Ph		II D. Ph			
			Th.	Pr	Th.	Pr		
1	ANJALI VASHISHT	PHARMA CHEM I PHARMA CHEM II HECP BIOCHEM	3 2	3 6	4	3	6 7 2 6	
2	RENUKA SHARMA	Pharmaceutics I	3	8			11	
		HCP			3		3	
		DSBM			3		3	
		PHARMACOGNOSY		3			3	
3	SHIVANI KAUNDAL	HCP				2	2	
		PHARMACHEM I		3			3	
		JURIS			2		2	
		PHARMACOGNOSY	3	6			9	
4	PRIYA	COLOGY			3	2	5	
		PHARMACEUITCS II			3	3	6	
		HAP	3	4			7	
5	PRIYA SHARMA	BIOCHEM	2	3			5	
		PHAMRACEUTICS II				3	3	
		HAP		4			4	
		PHAMRCHEMII				3	3	

20. Percentage of students qualified in GATE in the last Three Years

Details	Year 2014-15	Year 2015-16	Year 2017-08
No. of Students Appeared	15	10	6
No. of Students Qualified	04	04	0
Percentage	27	40	0

21. Whether the Institution has an Industry – Institution Interaction cell For B. Pharm

YES

If applicable please give the details for the previous Year

Events	Details for the Previous Year
No. of Industrial visits	01
Industrial Tour	01
Industrial Training	60
No. of Resource Persons from the Industry for Guest Lectures	01
No. of Collaboration projects with Industry	00

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22. Percentage of students Placed through the College Placement Cell in the Last Three Years

Year	Year 2015-16	Year 2016-17	Year 2017-18
No. of students appeared for campus interview	22	23	
% Placed	65	70	

23. Whether Professional Society Activities are Conducted (Enclose Details)

(Annexure No 11)

(ISTE, IPA, APTI, ICTA and Related Societies)

Yes

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PART IV - PERSONNEL

TEACHING STAFF.

1. Details of Teaching Faculty for D. Pharm and B.Pharm Course to be enclosed in the format mentioned below:

S No	Name	Designation	Qualification	Date Date of Joining	Teaching Experience	State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors
1.	Dr.Amit Kumar Jain	Principal/	Biotechnology	6/2/2017	15.5			
2.	Ms.Ishu Bala	Astt.Prof.	M. Pharmacy	17/8/2011	6 yrs	34312		
3.	Mr.Anil Kumar	Astt.Prof.	M. Pharmacy	25/7/2012	6 yrs	34407		
4.	Mr.Deep Sharma	Astt.Prof.	M. Pharmacy	25/7/2012	5 yrs	26129		
5.	MR.Shyama Charan	Astt.Prof.	M. Pharmacy	13/2/2017	6 month	42833		
6.	Ms.Kiranjot Kaur	Astt.Prof.	M. Pharmacy	27/8/2012	6 yrs	36118		
7.	Ms.Robita Duvedi	Astt.Prof.	M. Pharmacy	12/8/2013	3.2 yrs	39269		
8.	Ms.Paina Saini	Astt.Prof.	M. Pharmacy	3/2/2014	2.7 yrs	35213		
9.	Ms. Jyoti Sharma	Astt.Prof.	M. Pharmacy	3/2/2014	2.7 yrs	36464		
10.	Ms.Priyanka	Astt.Prof.	M. Pharmacy	13/8/2012	4.5Yrs	37053		
11.	Ms.Indu Bala	Astt.Prof.	M. Pharmacy	11/8/2016	1 yrs	33425		
12.	Ms.Anjali vashisht	Astt.Prof.	B. Pharmacy	4/8/2016	1	Applied		
13.	Ms.Shivani koundal	Astt.Prof.	B. Pharmacy	4/8/2016	1	Applied		
14.	Ms.Ayesha rana	Astt.Prof.	M. Pharmacy	11/8/2013	3	Applied		
15.	Ms.Heena sharma	Astt.Prof.	M. Pharmacy	24/8/2017	3 yrs	Applied		
16.	Ms.Sonal sood	Astt.Prof.	M. Pharmacy	16/8/2011	5	26952		
17.	Mr.Jatinder kumar	Astt.Prof.	M. Pharmacy	22/3/2016	1	applied		
18.	Mr.Shiv kumar	Astt.Prof.	M. Pharmacy	3/8/2017	1M	Applied		
19.	Ms.Renuka sharma	Lecturer	B. Pharmacy	1/8/2013	6 yrs	35482		
20.	Ms.Priya	Lecturer	B. Pharmacy	1/10/2014	2 yrs	34308		
21.	Ms.Priya sharma	Lecturer	B. Pharmacy	4/8/2016	1	Applied		

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2. Details of Teaching Faculty for B.Pharm Course to be enclosed in the format mentioned below:

S No	Name	Designation	Qualification	Date Date of Joining	Teaching Experience	State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors
1.	Dr.Amit Kumar Jain	Principal/ Associate Prof.	Biotechnology	6/2/2017	15.5			
2.	Ms.Ishu Bala	Astt.Prof.	M. Pharmacy	17/8/2011	6 yrs	34312		
3.	Mr.Anil Kumar	Astt.Prof.	M. Pharmacy	25/7/2012	6 yrs	34407		
4.	Mr.Deep Sharma	Astt.Prof.	M. Pharmacy	25/7/2012	5 yrs	26129		
5.	MR.Shyama Charan	Astt.Prof.	M. Pharmacy	13/2/2017	6 month	42833		
6.	Ms.Kiranjot Kaur	Astt.Prof.	M. Pharmacy	27/8/2012	6 yrs	36118		
7.	Ms.Robita Duvedi	Astt.Prof.	M. Pharmacy	12/8/2013	3.2 yrs	39269		
8.	Ms.Paina Saini	Astt.Prof.	M. Pharmacy	3/2/2014	2.7 yrs	35213		
9.	Ms. Jyoti Sharma	Astt.Prof.	M. Pharmacy	3/2/2014	2.7 yrs	36464		
10.	Ms.Priyanka	Astt.Prof.	M. Pharmacy	13/8/2012	4.5Yrs	37053		
11.	Ms.Indu Bala	Astt.Prof.	M. Pharmacy	11/8/2016	1 yrs	33425		
12.	Ms.Ayesha rana	Astt.Prof.	M. Pharmacy	11/8/2013	4	Applied		
13.	Ms.Heena sharma	Astt.Prof.	M. Pharmacy	24/8/2017	3 yrs	Applied		
14.	Ms.Sonal sood	Astt.Prof.	M. Pharmacy	16/8/2011	6	26952		
15.	Mr.Jatinder kumar	Astt.Prof.	M. Pharmacy	22/3/2016	1	applied		
16.	Mr.Shiv kumar	Astt.Prof.	M. Pharmacy	3/8/2017	1 m	Applied		
17.	Mr. Nitin Kumar	Astt.Prof.	M. Pharmacy	3/8/2017	1 m	Applied		

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3. Details of Teaching Faculty for D. Pharm Course to be enclosed in the format mentioned below:

S No	Name	Designation	Qualification	Date Date of Joining	Teaching Experience	State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors
1.	Ms.Anjali vashisht	Astt.Prof.	B. Pharmacy	4/8/2016	1.5	Applied		
2.	Ms.Shivani koundal	Astt.Prof.	B. Pharmacy	4/8/2016	1.5	Applied		
3.	Ms.Renuka sharma	Lecturer	B. Pharmacy	1/8/2013	6	35482		
4.	Ms.Priya	Lecturer	B. Pharmacy	1/10/2014	2	34308		
5.	Ms.Priya sharma	Lecturer	B. Pharmacy	4/8/2016	1.2	Applied		

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4. Qualification and number of Staff Members

Qualification							
B. Pharm		M. Pharm		PhD		Others	
05		16		01		03	Part Time

5. Staff Pattern for B. Pharm courses department wise: : Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of the Inspectors of inspection team
Department of Pharmaceutics	Professor	1	7	
	Asst. Professor	1		
	Lecturer	4		
Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1	6	
	Asst. Professor	1		
	Lecturer	4		
Department of Pharmacology	Professor	1	2	
	Asst. Professor	1		
	Lecturer	3		
Department of Pharmacognosy	Professor	1	2	
	Asst. Professor	1		
	Lecturer	2		

6. Teaching Staff required year wise exclusively for B. Pharm for intake of 60 Students.

	No. of staff required for I *B.Pharm	Available	No. of staff required for II B.Pharm	Available	No. of staff required for III B.Pharm	Available	No. of staff required for IV B.Pharm	Available
Principal	1		1		1		1	1
Pharmaceutical Chemistry	1		2		3		4	6
Pharmaceutical Analysis	1		..		-		1	
Pharmacology	1		2		3		4	2
Pharmacognosy	1		2		3		3	2
Pharmaceutics	1		2		3		4	6
Total	6		9		13		17	17
Part time teaching Staff	3		-		-		-	3
Remarks of the Inspection Team								

*Part time teaching staff for Mathematics, Biology and Computer Science should be appointed.

7. Selection criteria and Recruitment Procedure for Faculty:

a.	Whether Recruitment Committee has been formed	Yes
b.	Whether Advertisement for vacancy is notified in the Newspapers	Yes
c.	Whether Demonstration Lecture has been conducted	Yes
d.	Whether opinion of Recruitment Committee Recorded	Yes

8. Details of Faculty Retention for:

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Name of Faculty Member	Period	Percentage
Dr. Amit K Jain Ms. Sonal Sood Ms. Ishu Bala Mr. Deep Sharma Mr. Anil kumar Ms. Kiranjot Kaur Ms. Priyanka Rathi Ms.Jyoti Sharma Ms. Renuka Sharma Ms.Priya Sharma Ms.Paina Saini Mr.Jatinder Kumar Ms.Indu Dhiman MS.Ayesha Rana Ms.Robita Duvedi MS.Priya MS.Shivani Ms.Anjali Mr. Shiv kumar Mr Nitin Mr. Shyama Charan	Duration of 15 yrs. And above	00
	Duration of 10 yrs. And above	00
	Duration of 5 yrs. And above	30
	Ms. Sonal Sood Ms. Ishu Bala Mr. Deep Sharma Mr. Anil kumar Ms. Kiranjot Kaur Ms. Priyanka Rathi	
List is enclosed (annexure12)	Less than 5 yrs. Dr. Amit K Jain Ms.Jyoti Sharma Ms. Renuka Sharma Ms.Priya Sharma Ms.Paina Saini mr.Jatinder Kumar Ms.Indu Dhiman MS.Ayesha Rana Ms.Robita Duvedi MS.Priya MS.Shivani Ms.Anjali Mr. Shiv kumar Mr Nitin Mr. Shyama Charan	70

9. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
<i>Annexure No 12</i>	% of faculty retained in last 3 yrs				
	2016-2017	✓			
	2015-16	✓			
	2014-15		✓		

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10. Number of Non-teaching staff available for D. Pharm and B. Pharm course for intake of 60 students:

Sl. No.	Designation	Required Number	Required Qualification	Available		Remarks of the Inspection team
				Number	Qualification	
1	Laboratory Technician	1 for each Dept	D. Pharm	04	D.Pharm/ B.Sc	
2	Labortory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	04	Adequate	
3	Office Superintendent	1	Degree	01	BSc.	
4	Accountant	1	Degree	02	M.Com, B. Com	
5	Store keeper	1	D. Pharm/ Degree	01	B SC	
6	Computer Data Operator	1	BCA / Graduate with Computer Course	01	Graduate	
7	First Division Assistant	1	Degree	01	BA	
8	Second Division Assistant	2	Degree	02	MA/BA	
9.	Peon	2	SSLC	10	Adequate	
10	Cleaning personnel	Adequate	---	On contract (Adequate)		
11	Gardener	Adequate	---	On contract (Adequate)		

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11.Scale of pay for Teaching faculty (annexure 13):

Sl. No	Name	Designation	Qualification	Basic pay Rs. + DA Rs.	HRA Rs.	CC A Rs.	Other allowance Rs	Deductions			Bank A/C No	PAN No	EP F A/c no.	Total	Signature
								P T	TDS	EPF					
1	Dr.Amit Kumar Jain	Principal/ Associate Prof.	Biotechnology	65000	---	---	---	---	5000 PM	---	4701000011056	AFZPJ33248	--	65000	
2	Ms.Ishu Bala	Astt.Prof.	M. Pharmacy	15600	---	---	---	---	---	---	4711000100017936	BRBPB9968D	--	15600	
3	Mr.Anil Kumar	Astt.Prof.	M. Pharmacy	15600	---	---	2550	---	---	---	1727000104049906	BRPK0317H	--	18150	
4	Mr.Deep Sharma	Astt.Prof.	M. Pharmacy	15600	---	---	4550	---	---	---	6416000100023319	EFZPS7835M	--	20150	
5	MR.Shyama Charan	Astt.Prof.	M. Pharmacy	15600	---	---	3900	---	---	---	6235000100005020	AMMPC9262A	--	19500	
6	Ms.Kiranjot Kaur	Astt.Prof.	M. Pharmacy	15600	---	---	---	---	---	---	1733000400052858	CKRPK6857N	--	15600	
7	Ms.Robita Duvedi	Astt.Prof.	M. Pharmacy	15600	---	---	---	---	---	---	1733000400053556	CELPD9976F	--	15600	
8	Ms.Paina Saini	Astt.Prof.	M. Pharmacy	15600	---	---	---	---	---	---	1733000400053848	AZGPP2946P	--	15600	
9	Ms. Jyoti Sharma	Astt.Prof.	M. Pharmacy	15600	---	---	---	---	---	---	1733000400053839	FYGPS5177H	--	15600	
10	Ms.Priyanka	Astt.Prof.	M. Pharmacy	15600	---	---	---	---	---	---	200072043258	DIKPS8104L	--	15600	
11	Ms.Indu Bala	Astt.Prof.	M. Pharmacy	15600	---	---	---	---	---	---	0359011500001072	CHQPB780A	--	15600	
13	Ms.Anjali vashisht	Astt.Prof.	M. Pharmacy	15600	---	---	---	---	---	---	0359015500001074	BOQWR6634W	--	15600	
14	Ms.Shivani koundal	Astt.Prof.	M. Pharmacy	15600	---	---	---	---	---	---	20000072043248	CHQPB3350B	--	15600	
15	Ms.Ayesha rana	Astt.Prof.	M. Pharmacy	15600	---	---	---	---	---	---	-----	APPLIED	--	15600	
16	Ms.Heena sharma	Astt.Prof.	M. Pharmacy	15600	---	---	---	---	---	---		APPLIED	--	15600	
17	Ms.Sonal sood	Astt.Prof.	M. Pharmacy	15600	---	---	---	---	---	---	335300010342079	DWEPS2423C	--	15600	
18	Mr.Jatinder kumar	Astt.Prof.	M. Pharmacy	15600	---	---	---	---	---	---	1733000100851174	CELPD9976D	--	15600	
19	Mr.Shiv kumar	Astt.Prof.	M. Pharmacy	15600	---	---	---	---	---	---	APPLIED	APPLIED	--	15600	
20	Ms.Renuka sharma	Lecturer	B.	15600	---	---	---	---	---	---	1733000100071166	DMHPS1398F	--	15600	

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			Pharmacy												
21	Ms.Priya	Lecturer	B. Pharmacy	15600	---	---	---	---	---	---	291400011164752	CDOPP8265 M	--	15600	
22	Ms.Priya sharma	Lecturer	B. Pharmacy	15600	---	---	---	---	---	---	-----	CHQPB7890B	--	15600	

12. Whether facilities for Research / Higher studies are provided to the faculty? YES

(Inspectors to verify documents pertaining to the above)

13. Whether faculty members are allowed to attend workshops and seminars? YES

(Inspectors to verify documents pertaining to the above)

14. Scope for the promotion for faculty: Promotions Yes

15. Gratuity Provided No

16. Details of Non-teaching staff members (list to be enclosed) :

Name	Designation	Qualification	DOJ	Experience	Signature
Mr.Sanjay Sharma	Laboratory Technician	D Pharmacy	17/08/2011	10 Y	
Mr.Vikas Kalia	Laboratory Technician	D Pharmacy	25/08/2011	1	
Rajesh Kumar	Peon	10th	02/08/2010	10 Y	
Mr.Sanjeev Kumar	Computer Data Operator	MBA	02/05/2009	2 Y	
Kuldeep Kumar	Gardener	10th	21/11/2011	2 Ye	
Babble	Cleaning personnel	10+2	09/12/2011	6	
MR.AMARDEEP SINGH	Office Superintendent	PGDCA	29/07/2013	4	
MS.VIJAY KUMARI	Labortory Assistants	10TH	27/10/2014	2	
MR.CHUHAR SINGH	Labortory Assistants	10TH	03/05/2012	4	
MR.RAJ KUMAR	Labortory Assistants	10TH	12/10/2012	4	
MS.SABINA	Accountant	BCOM	27/08/2012	4	
MS.ASHA	Cleaning personnel	10TH	01/05/2013	3	
Mrs. Nirmala	Librarian	M Lib	09/10/2009	7	
Mrs. Usha	Labortory Assistants	D Lib	03/03/2011	5	
SHIVAM	Laboratory Technician	DPHARM	02/08/2017	1	
SACHIN	Laboratory Technician	DPHARM	02/08/2017	1	

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17. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs. **Yes**

PART V - DOCUMENTATION

Records Maintained: Essential

Sl. No	Records	Yes	No	Remarks of the Inspectors
1	Admissions Registers	YES		
2.	Individual Service Register	YES		
3.	Staff Attendance Registers	YES		
4.	Sessional Marks Register	YES		
5.	Final Marks Register	YES		
6.	Student Attendance Registers	YES		
7.	Minutes of meetings- Teaching Staff	YES		
8.	Fee paid Registers	YES		
9.	Acquittance Registers	YES		
10.	Accession Register for books and Journals in Library	YES		
11.	Log book for chemicals and Equipment costing more than Rupees one lakh	YES		
12.	Job Cards for laboratories	YES		
13.	Standard Operating Procedures (SOP's) for Equipment	YES		
14.	Laboratory Manuals	YES		
15.	Stock Register for Equipment	YES		
16.	Animal House Records as per CPCSEA	NO		

Signature of the Head of the Institution

Signature of the Inspectors

PART - VI

1. Financial Resource allocation and utilization for the past three years: (Audited Accounts for previous year to be enclosed)

Sl	Expenditure in Rs. 2015-2016			Expenditure in Rs 2016-2017			Expenditure in Rs 2017-2018			Remarks of the Inspectors*
No.	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Returning	Total Budget sanctioned	Recurring	Non Returning	
	570000	--	--	610000	--	--	500000			

2. Total amount spent on chemicals and glassware for the past three years:

Sl	Expenditure in Rs. 2015-2016			Expenditure in Rs 2016-2017			Expenditure in Rs 2017-2018			Remarks of the Inspectors*
No.	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
	Chemicals	60000	30775	Chemicals	30000	0	Chemicals	50000	10000	
	Glassware	20000	10050	Glassware	15000	0	Glassware	20000	5000	

3. Total amount spent on equipments for the past three years: (Enclose purchase invoice)

Sl	Expenditure in Rs. 2015-2016			Expenditure in Rs 2016-2017			Expenditure in Rs 2017-2018			Remarks of the Inspectors*
No.	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
	Equipment	40000	0	Equipment	600000	585119	Equipment	250000	234000	

4. Total amount spent on Books and Journals for the past three years:

Sl No.	Expenditure in Rs. 2015-2016			Expenditure in Rs 2016-2017			Expenditure in Rs 2017-2018			Remarks of the Inspectors*
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
1	Books	50000	8920	Books	10000	1500	Books	15000	4500	
2	Journals	40000	37150	Journals	15000	13000	Journals	15000	14000	

*Last three years including this academic year till the date of inspection

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Signature of the Inspectors

PART VII – EQUIPMENT AND APPARATUS

Note: Inspectors are requested to note that items which are marked with an asterisk (*) are common for both B.Pharm and D. Pharm.

I --Department wise List of Minimum equipments required for D. Pharm

PHARMACEUTICS

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Continuous Hot Extraction Equipment	05	05	YES	
2	Conical Percolator	05	05	YES	
3	Tincture Press	01	01	YES	
4	Hand Grinding Mill	01	01	YES	
5	Disintegrator*	01	01	YES	
6	Ball mill*	01	01	YES	
7	Hand operated Tablet machine	01	01	YES	
8	Tablet Coating Pan unit with hot air blower laboratory size*	01	01	YES	
9	Polishing pan laboratory size	01	01	YES	
10	Monsanto's hardness tester	01	01	YES	
11	Pfizer type hardness tester	01	01	YES	
12	Tablet disintegration test apparatus IP*	01	01	YES	
13	Tablet dissolution test apparatus IP*	01	01	YES	
14	Granulating sieve set	10	10	YES	
15	Tablet counter – small size	05	05	YES	
16	Friability tester*	01	01	YES	
17	Collapsible tube – Filling and sealing equipment*	01	01	YES	
18	Capsule filling machine – Lab size*	01	01	YES	
19	Digital balance*	01	01	YES	
20	Distillation unit for distilled water	02	02	YES	
21	Deionisation unit	01	01	YES	
22	Glass distillation unit for water for injection	01	01	YES	
23	Ampoule washing machine	01	01	YES	
24	Ampoule filling and sealing machine*	01	01	YES	
25	Sintered glass filters for bacteria proof filtration (four different grades)	Adequate	Adequate	YES	
26	Millipore filter (3 grades)	Adequate	Adequate	YES	
27	Autoclave*	01	01	YES	
28	Hot air sterilizer	01	01	YES	
29	Incubator	01	01	YES	
30	Aseptic cabinet	01	01	YES	
31	Ampoule clarity test equipment*	01	01	YES	
32	Blender	01	01	YES	

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33	Sieves set (Pharmacopoeial standard)*	02	02	YES	
34	Lab Centrifuge	01	01	YES	
35	Ointment slab	Adequate	Adequate	YES	
36	Ointment spatula	Adequate	Adequate	YES	
37	Pestle and mortar porcelain	Adequate	Adequate	YES	
38	Pestle and mortar glass	Adequate	Adequate	YES	
39	Suppository moulds of three sizes	Adequate	Adequate	YES	
40	Refrigerator	01	01	YES	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

PHARMACEUTICAL CHEMISTRY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Refractometer	01	01	YES	
2	Polarimeter	01	01	YES	
3	Photoelectric colorimeter	01	01	YES	
4	pH meter*	01	01	YES	
5	Atomic model set*	02	02	YES	
6	Electronic balance*	01	01	YES	
7	Periodic table chart*	Adequate	Adequate	YES	

NOTE: Adequate number of glass ware commonly used in the laboratory should be provided in each laboratory and department.

PHYSIOLOGY & PHARMACOLOGY LABORATORY

Equipment:

Sl.No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Haemoglobinometer	20	20	YES	
2	Haemocytometer*	10	10	YES	
3	Student's organ bath	01	01	YES	
4	Sherington's rotating drum*	01	01	YES	
5	Frog board	Adequate	Adequate	YES	
6	Tray (dissecting)	Adequate	Adequate	YES	
7	Frontal writing lever*	Adequate	Adequate	YES	
8	Aeration tube*	Adequate	Adequate	YES	
9	Telethermometer	01	01	YES	
10	Pole climbing apparatus*	01	01	YES	
11	Histamine chamber	01	01	YES	
12	Simple lever*	Adequate	Adequate	YES	
13	Sterling heart lever*	Adequate	Adequate	YES	
14	Aerator*	Adequate	Adequate	YES	
15	Histological Slides	Adequate	Adequate	YES	

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16	Sphygmomanometer* (B.P. apparatus)	05	05	YES	
17	Stethoscope*	05	05	YES	
18	First aid equipment	Adequate	Adequate	YES	
19	Contraceptive device*	Adequate	Adequate	YES	
20	Dissecting (surgical) instruments	Adequate	Adequate	YES	
21	Balance for weighing small Animals	01	01	YES	
22	Kymograph paper	Adequate	Adequate	YES	
23	Actophotometer*	01	01	YES	
24	Analgesiometer*	01	01	YES	
25	Thermometer	Adequate	Adequate	YES	
26	Plastic animal cage	Adequate	Adequate	YES	
27	Double unit organ bath with thermostat	01	01	YES	
28	Refrigerator	01	01	YES	
29	Digital balance	01	01	YES	
30	Charts	Adequate	Adequate	YES	
31	Human skeleton*	01	01	YES	
32	Anatomical specimen (Heart, brain, eye,,ear,,reproductive system etc.,)*	01 set	01 set	YES	
33	Electro-convulsimeter*	01	01	YES	
34	Stop watch	Adequate	Adequate	YES	
35	Clamp, boss heads, screw clips*	Adequate	Adequate	YES	
36	Syme's Cannula*	Adequate	Adequate	YES	

**NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.
and department.**

PHARMCOGNOSY LABORATORY

Equipment:

SI No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Projection Microscope	01	01	YES	
2	Charts (different types)	Adequate	Adequate	YES	
3	Models (different types)	Adequate	Adequate	YES	
4	Permanent Slides	Adequate	Adequate	YES	
5	Slides and Cover Slips	Adequate	Adequate	YES	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

PHARMACY PRACTICE LABORATORY

Equipment:

SI No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Colorimeter	2	2	YES	

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2	Microscope	Adequate	Adequate	YES	
3	Permanent slides (skin, kidney, pancreas, smooth muscle, liver etc.,)	Adequate	Adequate	YES	
4	Watch glass	Adequate	Adequate	YES	
5	Centrifuge	1	1	YES	
6	Biochemical reagents for analysis of normal and pathological constituents in urine and blood facilities	Adequate	Adequate	YES	
7	Filtration equipment	2	2	YES	
8	Filling Machine	1	1	YES	
9	Sealing Machine	1	1	YES	
10	Autoclave sterilizer	1	2	YES	
11	Membrane filter	1 Unit	Adequate	YES	
12	Sintered glass funnel with complete filtering assemble	Adequate	Adequate	YES	
13	Small disposable membrane filter for IV admixture filtration	Adequate	Adequate	YES	
14	Laminar air flow bench	1	1	YES	
15	Vacuum pump	1	Adequate	YES	
16	Oven	1	2	YES	
17	Surgical dressing	Adequate	1	YES	
18	Incubator	1	1	YES	
19	PH meter	1	1	YES	
20	Disintegration test apparatus	1	1	YES	
21	Hardness tester	1	1	YES	
22	Centrifuge	1	1	YES	
23	Magnetic stirrer	1	1	YES	
24	Thermostatic bath	1	1	YES	

NOTE: Adequate number of glass ware commonly used in the laboratory should be provided in each laboratory and the department.

Museum: Every Institution shall maintain a museum of crude drugs, herbarium sheets, botanical specimens of the drugs, and plants, mentioned in the course in addition the following are recommended.

1. Colored slides of medicine plants.
2. Display of popular patent medicines, and
3. Containers of common usage in medicines.

II Department wise List of Minimum equipments required for B. Pharm (for a batch of 20 students)

DEPARTMENT OF PHARMACOLOGY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Microscopes*	15	15	YES	
2	Haemocytometer with Micropipettes*	20	20	YES	
3	Sahli's haemocytometer	20	20	YES	
4	Hutchinson's spirometer	01	01	YES	

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5	Spygmomanometer*	5	5	YES	
6	Stethoscope*	5	5	YES	
	Permanent Slides for various tissues	One pair of each tissue Organs and endocrine glands One slide of each organ system	One pair of each tissue Organs and endocrine glands One slide of each organ system	YES	
8	Models for various organs	One model of each organ system	One model of each organ system	YES	
9	Specimen for various organs and systems*	One model for each organ system	One model for each organ system	YES	
10	Skeleton and bones*	One set of skeleton and one spare bone	One set of skeleton and one spare bone	YES	
11	Different Contraceptive Devices and Models*	One set of each device	One set of each device	YES	
12	Muscle electrodes	01	01	YES	
13	Lucas moist chamber	01	01	YES	
14	Myographic lever	01	01	YES	
15	Stimulator	01	01	YES	
16	Centrifuge	01	01	YES	
17	Electronic Balance	01	01	YES	
18	Physical /Chemical Balance	01	01	YES	
19	Sherrington's Kymograph Machine / Polyrith	10	10	YES	
20	Sherrington Drum*	10	10	YES	
21	Perspex bath assembly (single unit)	10	10	YES	
22	Aerators*	10	10	YES	
23	Computer with LCD	01	01	YES	
24	Software packages for experiment	01	01	YES	
25	Standard graphs of various drugs	Adequate number	Adequate number	YES	
26	Actophotometer*	01	01	YES	
27	Rotarod	01	01	YES	
28	Pole climbing apparatus*	01	01	YES	
29	Analgesimeter (Eddy's hot plate and radiant heat methods)*	01	01	YES	
30	Convulsiometer*	01	01	YES	
31	Plethysmograph	01	01	YES	
32	Digital pH meter	01	01	YES	

Apparatus:

Sl. No.	Name	Minimum required No.s	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Folin-Wu tubes	60	60	YES	
2	Dissection Tray and Boards*	10	10	YES	
3	Haemostatic artery forceps	10	10	YES	

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4	Hypodermic syringes and needles of size 15,24,26G	10	10	YES	
5	Levers, cannulae*	20	20	YES	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACOGNOSY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Microscope with stage micrometer	15	15	YES	
2	Digital Balance	02	02	YES	
3	Autoclave	02	02	YES	
4	Hot air oven	02	02	YES	
5	B.O.D.incubator	01	01	YES	
6	Refrigerator	01	01	YES	
7	Laminar air flow	01	01	YES	
8	Colony counter	02	02	YES	
9	Zone reader	01	01	YES	
10	Digital pH meter	01	01	YES	
11	Microscope with stage and oil immersion objective	20	20	YES	
12	Sterility testing unit	01	01	YES	
13	Camera Lucida	15	15	YES	
14	Eye piece micrometer	15	15	YES	
15	Stage micrometer	20	20	YES	
16	Incinerator	01	01	YES	
17	Moisture balance	01	01	YES	
18	Heating mantle	15	15	YES	
19	Flourimeter	01	01	YES	
20	Vacuum pump	02	02	YES	
21	Micropipettes (Single and multi channeled)	02	02	YES	
22	Micro Centrifuge	01	01	YES	
23	Projection Microscope	01	01	YES	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Reflux flask with condenser	20	20	YES	
2	Water bath	20	20	YES	
3	Clavengers apparatus	10	10	YES	
4	Soxhlet apparatus	10	10	YES	
5	TLC chamber and sprayer	10	10	YES	
6	Distillation unit	01	01	YES	

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NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACEUTICAL CHEMISTRY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Hot plates	05	05	YES	
2	Oven	03	03	YES	
3	Refrigerator	01	01	YES	
4	Analytical Balances for demonstration	05	05	YES	
5	Digital balance 10mg sensitivity	10	10	YES	
6	Suction pumps	06	06	YES	
7	Muffle Furnace	01	01	YES	
8	Mechanical Stirrers	10	10	YES	
9	Magnetic Stirrers with Thermostat	10	10	YES	
10	Vacuum Pump	01	01	YES	
11	Digital pH meter	01	01	YES	
12	Microwave Oven	01	01	YES	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Distillation Unit	02	02	YES	
2	Reflux flask and condenser single necked	20	20	YES	
3	Reflux flask and condenser double / triple necked	20	20	YES	
4	Burettes	40	40	YES	
5	Arsenic Limit Test Apparatus	20	20	YES	
6	Nessler's Cylinders	40	40	YES	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACEUTICS

Equipment:

Sl. No.	Name	Minimum Required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Homogenizer	05	05	YES	
2	Digital balance (10 mg sensitivity)	05	05	YES	
3	Microscopes	05	05	YES	
4	Stage and eye piece micrometers	05	05	YES	
5	Brookfield's viscometer	01	01	YES	
6	Ball mill*	01	01	YES	
7	Sieve shaker with sieve set*	01	01	YES	

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8	Double cone blender	01	01	YES	
9	Propeller type mechanical agitator	05	05	YES	
10	Autoclave*	01	01	YES	
11	Steam distillation still	01	01	YES	
12	Vacuum Pump*	01	01	YES	
13	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	10 sets	10 sets	YES	
14	Tablet punching machine	01	01	YES	
15	Capsule filling machine*	01	01	YES	
16	Ampoule washing machine*	01	01	YES	
17	Ampoule filling and sealing machine*	01	01	YES	
18	Tablet disintegration test apparatus IP	01	01	YES	
19	Tablet dissolution test apparatus IP	01	01	YES	
20	Monsanto's hardness tester	01	01	YES	
21	Pfizer type hardness tester	01	01	YES	
22	Friability test apparatus*	01	01	YES	
23	Clarity test apparatus	01	01	YES	
24	Ointment filling machine*	01	01	YES	
25	Collapsible Tube Crimping Machine*	01	01	YES	
26	Tablet coating pan*	01	01	YES	
27	Magnetic stirrer, 500ml and 1 liter capacity*, with variable speed control.	10	10	YES	
28	Digital pH meter	02	02	YES	
29	All purpose equipment with all accessories	01	01	YES	
30	Aseptic Cabinet	01	01	YES	
31	BOD Incubator	02	02	YES	
32	Bottle washing Machine	01	01	YES	
33	Bottle Sealing Machine	01	01	YES	
34	Bulk Density Apparatus	02	02	YES	
35	Conical Percolator (glass/ copper/ stainless steel)	10	10	YES	
36	Capsule Counter	02	02	YES	
37	Energy meter	02	02	YES	
38	Hot Plate	02	02	YES	
39	Humidity Control Oven	01	01	YES	
40	Liquid Filling Machine	01	01	YES	
41	Mechanical stirrer with speed regulator	02	02	YES	
42	Precision Melting point Apparatus	01	01	YES	
43	Tray Drier	01	01	YES	
44	Distillation Unit	01	01	YES	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
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1	Ostwald's viscometer	15	15	YES	
2	Stalagmometer	15	15	YES	
3	Desiccator*	05	05	YES	
4	Suppository moulds	20	20	YES	
5	Buchner Funnels Small, medium, large	05 each	05 each	YES	
6	Filtration assembly	01	01	YES	
7	Permeability Cups	05	05	YES	
8	Andreason's Pipette	03	03	YES	
9	Lipstick moulds	10	10	YES	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

PHARMACEUTICAL BIOTECHNOLOGY

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Orbital shaker incubator	01	01	Yes	
2	Lyophilizer (Desirable)	01	00	Yes	
3	Gel Electrophoresis (Vertical and Horizontal)	01	01	Yes	
4	Phase contrast/Trinocular Microscope	01	00	Yes	
5	Refrigerated Centrifuge	01	01	Yes	
6	Fermenters of different capacity (Desirable)	01	00	Yes	
7	Tissue culture station	01	01	Yes	
8	Laminar airflow unit	01	01	Yes	
9	Diagnostic kits to identify infectious agents	01	01	Yes	
10	Rheometer	01	01	Yes	
11	Viscometer	01	01	Yes	
12	Micropipettes (single and multi channeled)	01 each	01	Yes	
13	Sonicator	01	01	Yes	
14	Respinometer	01	01	Yes	
15	BOD Incubator	01	01	Yes	
16	Paper Electrophoresis Unit	01	01	Yes	
17	Micro Centrifuge	01	01	Yes	
18	Incubator water bath	01	01	Yes	
19	Autoclave	01	01	Yes	
20	Refrigerator	01	01	Yes	
21	Filtration Assembly	01	01	Yes	
22	Digital pH meter	01	01	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

CENTRAL INSTRUMENTATION ROOM:

Sl. No.	Name	Minimum required	Available	Working	Remarks of the
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		Nos.	Nos.	Yes / No	Inspectors
1	Colorimeter	01	01	Yes	
2	Digital pH meter	01	01	Yes	
3	UV- Visible Spectrophotometer	01	01	Yes	
4	Flourimeter	01	00	Yes	
5	Digital Balance (1mg sensitivity)	01	01	Yes	
6	Nephelo Turbidity meter	01	01	Yes	
7	Flame Photometer	01	01	Yes	
8	Potentiometer	01	01	Yes	
9	Conductivity meter	01	01	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	01	00	Yes	
11	HPLC	01	00	Yes	
12	HPTLC (Desirable)	01	00	Yes	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	01	00	Yes	
14	Biochemistry Analyzer (Desirable)	01	00	Yes	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	01	00	Yes	
16	Deep Freezer (Desirable)	01	00	Yes	
17	Ion- Exchanger	01	00	Yes	
18	Lyophilizer (Desirable)	01	00	Yes	

* Items marked with asterisk are common for B.P ham and D. Pharm

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Signature of the Inspectors

Observation of the Inspectors:

Compliance of the last recommendations by Inspectors

Specific observations if not complied

Signature of Inspectors:

1.

2.

Note:

- 1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.**
- 2. The team is requested to record their comments only after physical verification of records and details.**

Signature of the Head of the Institution

Signature of the Inspectors